



NARAYANA PHARMACY COLLEGE

(Approved by PCI & AICTE, New Delhi) (Affiliated to JNTUA Ananthapuramu)
Recognized u/s 2(f) & 12(B) of the UGC Act, 1956, New Delhi,
ISO 9001:2015 Certified Institution
Chinthareddypalem, Nellore-524003, A.P. India.
Phone & Fax No :0861-2317966; Cell No :+91- 9392901053
Email: principal.npc@narayanagroup.com Visit us:www.narayanapharmacycollege.com

Date: 27-07-2024

NPC/IQAC/2024/031

CIRCULAR

We are conducting a seminar on “**NAAC AND SSR SUBMISSION**” through *IQAC* on 03.08.2024 for Teaching Staff about the preparation and submission of the Self-Study Report (SSR). All the Teaching Staff is instructed to attend the program on 03.08.2024 at seminar hall.

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Copy to:

1. Notice Board,
2. IQAC members,
3. All faculty members.

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Date : 03.08.2024


REPORT ON NAAC AND SSR SUBMISSION

The National Assessment and Accreditation Council (NAAC) is an autonomous body established by the University Grants Commission (UGC) of India to assess and accredit institutions of higher education. The Self-Study Report (SSR) is a comprehensive document prepared by an institution as part of the accreditation process. This report provides a detailed overview of the process and outcomes of the NAAC accreditation and SSR submission for Narayana Pharmacy College.

Date	03.08.2024
participants	All the department faulty members
Facilitators	Dr.P.Penchalaiah, Dean,IQAC NEC, Nellore.
Venue	IQAC Cell, Narayana Pharmacy College, Nellore.

Objectives

2. **To Document the Accreditation Process:** To provide a detailed account of the NAAC accreditation process, including the preparation and submission of the Self-Study Report (SSR).
3. **To Review Institutional Performance:** To assess and document the institution's performance based on NAAC criteria.
4. **To Highlight Key Findings and Recommendations:** To summarize the key findings from the accreditation process and provide recommendations for further improvement.


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Preparation and Submission of SSR

Preparation Phase

1. Formation of the Internal Quality Assurance Cell (IQAC):

- To oversee and coordinate the preparation of the SSR and ensure adherence to NAAC guidelines.
- Formation of an IQAC team, designation of roles, and establishment of a timeline for SSR preparation.

2. Collection of Data and Documentation:

- To gather relevant data and documentation required for the SSR.
- Collection of data related to academic and administrative aspects, student and faculty feedback, infrastructure, and financial records.

3. Preparation of the SSR Draft:

- To compile the collected data into a comprehensive Self-Study Report.
- Drafting of the SSR based on NAAC's criteria, including key areas such as curricular aspects, teaching-learning processes, research and extension activities, infrastructure, and student support services.

4. Review and Finalization:

- To review and finalize the SSR before submission.
- Internal review of the draft SSR by IQAC and senior management, incorporation of feedback, and finalization of the document.

Submission Phase

1. Submission of SSR:

- To formally submit the completed SSR to NAAC for evaluation.


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- Submission of the SSR through the NAAC online portal, along with supporting documents and evidence.
2. **Pre-Assessment by NAAC:**
- To undergo a preliminary review by NAAC.
 - Addressing any queries or additional requirements from NAAC during the pre-assessment phase.
3. **Peer Team Visit:**
- To facilitate the on-site evaluation by the NAAC Peer Team.
 - Preparation for the Peer Team visit, including scheduling meetings, preparing presentations, and organizing site visits to various departments and facilities.

Key Findings and Outcomes

1. Strengths Identified:

- **Curriculum Design and Development:** Strong alignment of the curriculum with industry standards and emerging trends.
- **Teaching-Learning Process:** Effective use of innovative teaching methods and technology to enhance student learning.
- **Research and Extension Activities:** Active research initiatives and community engagement programs.

2. Areas for Improvement:

- **Infrastructure:** Need for upgrading certain facilities and resources to support a growing student population.
- **Student Support Services:** Enhancing support services such as career counseling and academic advising.
- **Quality Assurance Mechanisms:** Strengthening internal quality assurance processes and documentation.


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3. Recommendations:

- **Infrastructure Development:** Invest in infrastructure upgrades to meet the needs of students and faculty.
- **Enhanced Support Services:** Expand and improve student support services to better address student needs and career development.
- **Continuous Quality Improvement:** Implement regular reviews and updates of quality assurance practices to ensure ongoing improvement.

Participant Feedback

Feedback from stakeholders involved in the SSR preparation and submission process indicated:

1. **Clarity and Structure:** The SSR preparation process was well-structured, with clear guidelines and roles assigned to team members.
2. **Resource Availability:** Availability of resources and data was generally adequate, though some areas required additional documentation.
3. **Coordination and Communication:** Effective coordination between IQAC, faculty, and administration facilitated smooth preparation and submission.

Recommendations

Based on the feedback and the outcomes of the accreditation process, the following recommendations are proposed:

1. **Regular Updates and Reviews:** Conduct regular reviews of institutional practices and documentation to ensure ongoing compliance with NAAC standards.
2. **Enhanced Infrastructure Planning:** Develop a long-term plan for infrastructure development to address future needs and growth.


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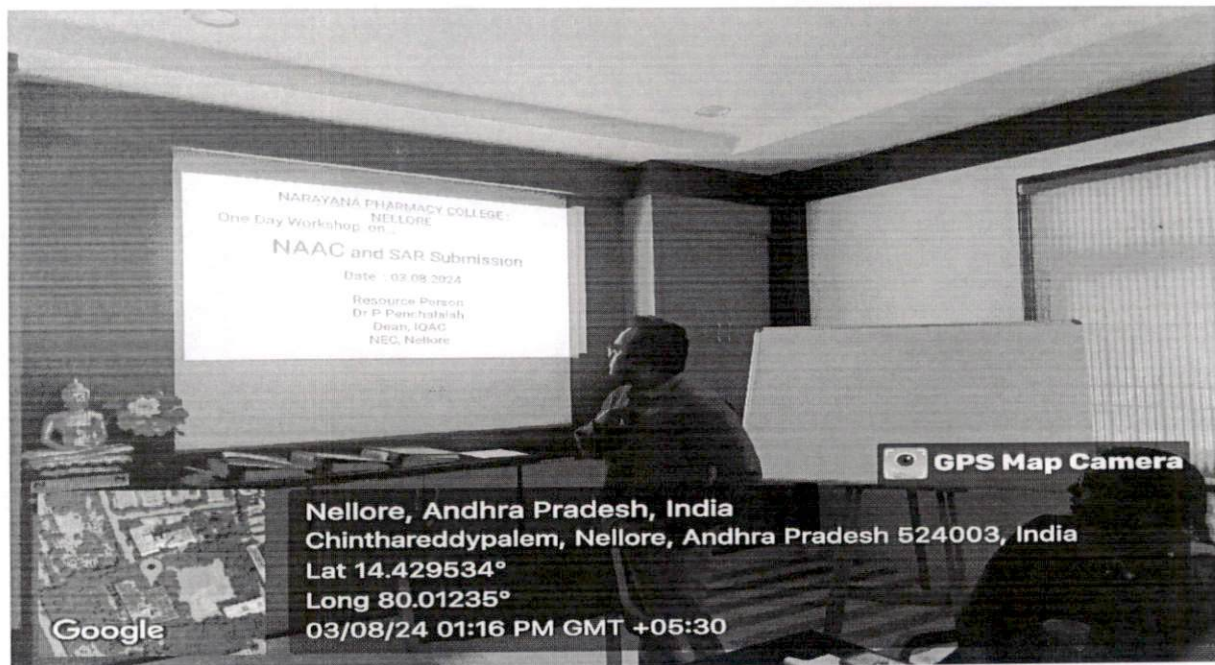
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3. **Strengthening Quality Assurance:** Continue to strengthen internal quality assurance mechanisms and ensure consistent monitoring and evaluation.

Conclusion

The NAAC accreditation process and SSR submission for Narayana Pharmacy College provided valuable insights into the institution's strengths and areas for improvement. By addressing the recommendations and implementing the suggested improvements, the institution can enhance its overall quality and effectiveness in higher education.



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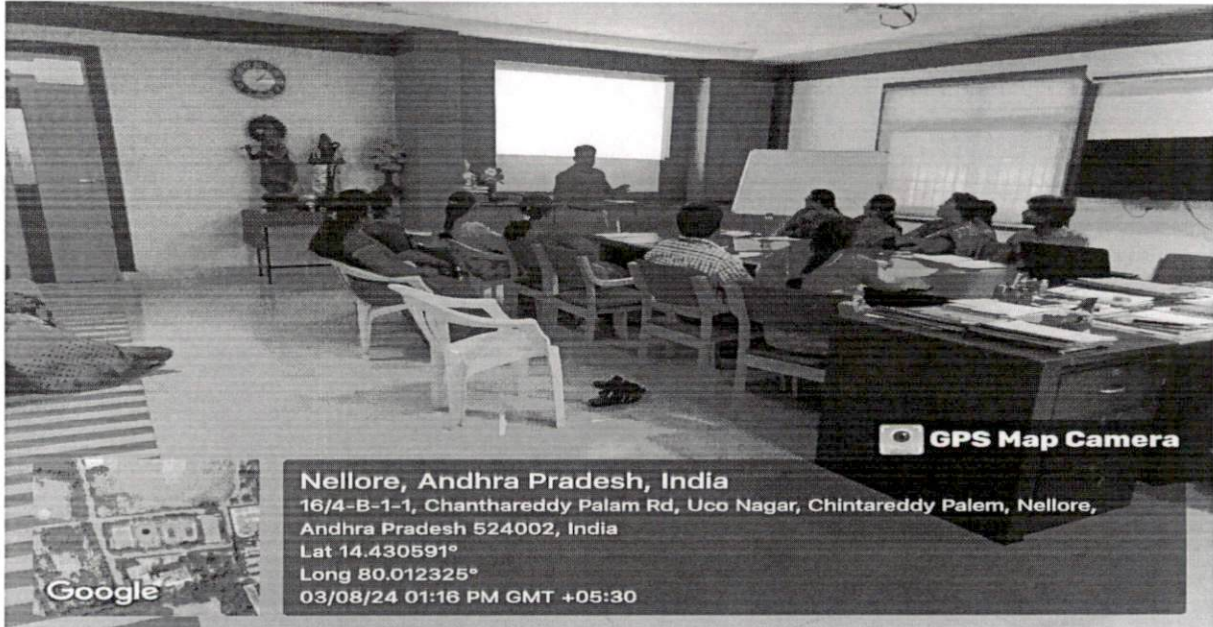
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The coordinator & chairperson of *IQAC* expressed sincere thanks to the management, director for their support. They extended special gratitude to the resource person of Dr.P.Penchalaiah, Dean, IQAC NEC, who spent his busy schedule had found time to attend the seminar.


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Chairperson-IQAC



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Topic: Seminar on Training and awareness on NAAC and SSR Submission

Date: 03.08.2024

Internal Quality Assurance Cell

Participants Attendance Sheet

S.No	Name of the Faculty	Signature
1.	Dr. M. Sreenivasulu	
2.	Dr. S. Sujatha	
3.	Dr. M. Krishnaveni	
4.	Dr. M. Suchitra	
5.	Dr. Ch. Lalitha	
6.	Dr. Sk. Salma	
7.	Mrs. V. Leela Lakshmi	
8.	Mrs. Y. Ratnakumari	
9.	Mr. C.Ravi Kumar	
10.	Dr. A. Avinash	
11.	Ms. A. Sai Saranya	
12.	Mrs. B. Purna Sai	
13.	Mrs. G Udaya	
14.	Mrs. A. Rani	
15.	Mr. B. Subbarayudu	
16.	Mr. Ch. Nagendra Kumar	

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17.	Mr. D. Pitchiah	D. Pitchiah
18.	Mr. G. Dileep Kumar	Dileep Kumar - G
19.	Mr. A. Ravi Kumar	A. Ravi Kumar
20.	Mrs. Sk Karimunnisa	Sk. Karimunnisa
21.	Mrs. P.Padmavathi Devi	P. Padmavathi Devi
22.	Mr. P. Rambabu	P. Rambabu
23.	Mr. G. Adinarayana	A.
24.	Mrs. P. Venkata Pavani	P.V. Pavani
25.	Ms. Sk. Salma Sultana	
26.	Mrs. A. Kiranmai	A. Kiranmai
27.	Mrs. Md. Jumana	M.D. Jumana
28.	Mrs. Ch. Supraja	Ch. Supraja
29.	Ms. M. Naga Priyanka	M. Nagapriyanka
30.	Ms. C L.Sindura	C.L. Sindura
31.	Mrs. G. Gayathri	G. Gayathri
32.	Mrs. S. Vijitha	S. Vijitha
33.	Ms. V. Sujitha	V. Sujitha
34.	Mr. T. Vinod Kumar	T. Vinod Kumar
35.	Ms. P. Sree Mahalakshmi	P. Sree Mahalakshmi
36.	Ms. P. Sasikala	P. Sasikala

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Chairperson-IQAC