



# **NARAYANA PHARMACY COLLEGE**

(Approved by PCI & AICTE, New Delhi) (Affiliated to JNTUA Ananthapuramu)  
Recognized u/s 2(f) & 12(B) of the UGC Act, 1956, New Delhi,  
ISO 9001:2015 Certified Institution  
Chinthareddypalem, Nellore-524003, A.P. India.  
Phone & Fax No :0861-2317966; Cell No :+91- 9392901053  
Email: principal.npc@narayanagroup.com Visit us:www.narayanapharmacycollege.com

**NPC/IQAC/2022/19**

Date: 14.11.2022

## **CIRCULAR**

It has been reported that the IQAC meeting will take place on **November 18, 2022,**  
at **03:00 PM**. The meeting for discussion of the ensuing actions is open to all members.

1. About the result analysis
2. Preparation of feedback analysis
3. Effective utilization of Outcome based education

Your presence is important. Kindly make it convenient to attend the meeting.

  
PRINCIPAL

Copy to:

1. Notice Board
2. IQAC Members
3. All Faculty

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18-11-2022

## **MINUTES OF MEETING**

The 8<sup>th</sup> meeting of Internal Quality Assurance Cell (IQAC) was held on November 18<sup>th</sup>, 2022 at 03.00 PM in IQAC Cell. The meeting was held on the following minutes.

### **Agenda:**

**Point no 1:** Action taken report on minutes of meetings held on 12-11-2020

**Point no 2:** Status of NAAC framework documentation in the college

**Point no 3:** Review on Result Analysis

**Point no 4:** Preparation of Structured feedback analysis

**Point no 5:** Outcome Based Education

**Point no 6:** Any other matter with the permission of the chair

### **Point no 1: Action taken report on minutes of meetings held on 12-01-2022**

The IQAC met previously on November 11, 2020, and the minutes of that meeting were verified, the Chairperson said as she greeted each member to the meeting.

- ✓ Recommendations were made for departments and the academic committee to prioritize academics and to take additional actions to enhance academic performance.
- ✓ Confirmed the placement and training programs conducted by the companies like Sri Raetna solutions, MEDI ASSIST Pvt. Ltd, Episource.
- ✓ A seminar on “Work-Life Balance: Strategies for Empowering Women in the Workplace” was conducted on 22-07-22 by M. Sunitha, Assoc Professor, Women Forum, NEC, Nellore.

  
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- ✓ The chairperson gave an explanation of the value added courses that were given to the pupils in order to improve their performance.
- ✓ A digital library, optimization, and integration of contemporary teaching and learning techniques were used to organize quality initiatives on technology-based learning methods.
- ✓ Confirmed the departments' cooperation that had been agreed upon.
- ✓ Members of the committee conveyed their contentment with the evaluation sessions held by IQAC regarding diverse undertakings.
- ✓ The committee appreciated the initiatives taken by the departments to conduct seminars / workshops/ invited talks.
- ✓ The Coordinator, NAAC presented the status of NAAC accreditation framework.
- ✓ Committee members expressed their satisfaction on review meetings conducted by IQAC on various activities.

### **Point no 2: Status of NAAC framework documentation in the college**

- ✓ The NAAC Coordinator gave a status report on the review meetings that were held at the department and institute levels.
- ✓ To encourage faculty members to apply for accreditation, an expert discussion on NAAC criteria was arranged.
- ✓ The chair gave the NAAC coordinator instructions to hold review meetings every two weeks.

### **Point no 3: Review on Result Analysis**

- ✓ The committee reviewed the result analysis and identified major strengths and areas that required special attention.

  
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### **Point no 4: Preparation of Structured feedback analysis**

- ✓ The committee entrusted the coordinator to prepare a report after thoroughly analyzing the feedback obtained from various stakeholders.

### **Point no 5: Outcome Based Education**

During their discussion of how to use OBE effectively, members brought forward the following points:

- ✓ Running the OBE program throughout the semester break.
- ✓ Program outcomes and their direct and indirect components' attainment mechanisms
- ✓ Achieving the objectives of the course and connecting them to the goals of the program.

### **Point no 6: Any other matter with the permission of the chair**

- ✓ The IQAC Coordinator asked for someone to take on the role of Co-Coordinator.
- ✓ To discuss comments on the new policy, arrange a follow-up meeting.
- ✓ The relevance of patent rights and intellectual property rights (IPR) were emphasized by the chairperson.

The IQAC Coordinator officially gave a vote of appreciation to end the conference.

  
(IQAC Coordinator)

  
(Chairperson, IQAC)

  
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## **Attendance Particulars of the members**

S.No	Name of the attende	Position	Signature
1.	Dr. K. Harinadha Baba	Principal	
2.	Mr. V. Kiran Kumar	A.O.	
3.	Dr. S.Sujatha	Faculty Member	
4.	Mrs. Ch. Lalitha	Faculty Member	
5.	Ms. A. Sai Saranya	Faculty Member	
6.	Dr. Rama Rao Nadendla	Academician	
7.	Mr. A. Avinash	Coordinator	
8.	Mr. M.Diwakar	Student ( Pharm D VI Year)	
9.	Mr. G Rohith	Student (B Pharm IV Year)	
10.	Ch. Jayaprakash	Industrialist	

## **Members absent after giving notice**

S.No	Name of the attende	Position
1.	Mr. R Sambasiva Rao	Management Representative
2.	Mrs.M. Krishnaveni	Faculty Member
3.	Mr. H. Fayaz	Parent
4.	Mr. P. Musthak Khan	Alumni Representative

  
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**NPC/IQAC/2023/22**

Date: 12.05.2023

## **CIRCULAR**

It is informed that IQAC meeting is scheduled on 15.05.2023 at 11.45 AM. All the members are informed to attend the meeting for discussion on the following activities in the college.

1. Explanation about the objectives of Teaching And Learning Processes
2. To discuss the status of NAAC Documentation.
3. Updates to Policies and Procedures
4. External AAA plan of action

Your presence is important. Kindly make it convenient to attend the meeting.

  
PRINCIPAL

Copy to:

1. Notice Board
2. IQAC Members
3. All Faculty

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15-05-2023

## **MINUTES OF MEETING**

On May 15, 2023, at 11:45 AM, the ninth Internal Quality Assurance Cell (IQAC) Meeting took place at the IQAC Cell. The following minutes were used during the meeting.

### **Agenda:**

- Point no 1:** Action taken report on minutes of meetings held on 18-11-2022
- Point no 2:** Teaching-Learning Process (TLP) Review
- Point no 3:** Status of NAAC framework documentation in the college
- Point no 4:** Updates to Policies and Procedures
- Point no 5:** Best practices of NPC
- Point no 6:** Any other matter with the permission of the chair

### **Point no 1: Action taken report on minutes of meetings held on 18-11-2022**

The Chairperson greeted each member and gave an update on the previous meeting of the IQAC, which took place on November 15, 2023 and the confirmed minutes of that meeting.

- ✓ A discussion was done to prepare the NAAC SSR and the submission date was in the month of September, 2024.
- ✓ All the criteria in charges are advised to keep the documentation ready for the preparation of SSR.
- ✓ Quality initiatives were organized on "Student Centered Learning Methods" and "OBE: Course Outcomes, CO-PO mapping and attainment of Cos & Pos".
- ✓ Dr. Mr. Kodali Professor (Rtd), SVU, Tirupati deliberated on topic titled "Attainment of Program out Comes through Course Outcomes for OBE" on 12-9-2022 & 13.09.2022.

  
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## **Point no 2: Teaching-Learning Process (TLP) Review**

- Give a brief explanation of the TLP review's objectives and the significance of improving educational quality.
- Analyze how successful the existing approaches and tactics for teaching are.
- Talk about any fresh or creative approaches to teaching that have been used.

## **Point no 3: Status of NAAC framework documentation in the college**

- A discussion was done to prepare the NAAC SSR and the submission date was in the month of September, 2024.
- All the criteria in charges are advised to keep the documentation ready for the preparation of SSR.

## **Point no 4: Updates to Policies and Procedures**

- Describe the rationale for the policy and process updates like regulatory changes, feedback from stakeholders, institutional goals etc.
- Make that all revised policies and procedures are suitably recorded and kept on file for future reference.

## **Point no 5: Best practices of NPC**

- The NPC's best practices were deliberated upon and shared with all departments, urging them to uphold these standards in order to further enhance the institution.





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### **Point no 6: Any other matter with the permission of the chair**

- Industry representatives mentioned the need of promoting innovation and entrepreneurship-related activities and cited government of India measures in this area.
- Talk about the technical symposia across all departments.

The IQAC Coordinator officially gave a vote of appreciation to end the conference

  
(IQAC Coordinator)

  
(Chairperson, IQAC)

  
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The following members were attended to the meeting

S.No	Proposed Members	Designation	Signature
1.	Dr. K. Harinadha Baba	Chairperson	
2.	Mr. J. Lokesh	Administrative Officer	
3.	Dr. S.Sujatha	Faculty Member	
4.	Mrs.M. Krishnaveni	Faculty Member	
5.	Ms. A. Sai Saranya	Faculty Member	
6.	Mrs. Ch. Lalitha	Faculty Member	
7.	Ms. Sk. Salma sultana	Faculty Member	
8.	K Nagaraja Singh	Parent	
9.	Mr. Ummaleti suman	Student ( Pharm D V Year)	
10.	Mr. Ch. Jayaprakash	Industrialist	
11.	Mr. R Sambasiva Rao	Management Representative	
12.	Mr. A. Avinash	Coordinator	
13.	Dr. Rama Rao Nadendla	Academician	
14.	Mr. Puli Ganesh	Student (B Pharm III Year)	
15.	Mr. P. Musthak Khan	Alumni Representative	

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